

# THQ HOSPITAL AHMADPUR EAST



## DUTY ROSTER FOR THE MONTH OF JULY 2023

### ADMINISTRATION DEPARTMENT

S.No.	Name	Designation	Supporting Staff
1	Dr. Muhammad Arif Ghouri	Medical Superintendent	Faiz Rasool
2	Sarfraz ul Hassan Salman Safdar	Admin Officer/Finance Officer Assistant Admin Officer (Evening)	Muhammad Adnan
3	Mujahid Irshad	Quality Assurance Officer	
4	Sohaib Saleem	Procurement Officer/ Logistics Officer	
5	Tauqeer Gul Lashari	HR & Legal Officer/ Assistant Admin Officer	
6	Zaheer ud Din Shehla Arshad Syed Sardar Ali Shah Azeem Asghar	IT & Statistical Officer Statistical Assistant DEO Computer Operator	

### OUT PATIENT DEPARTMENT (OPD)

S.No.	Name	Department	Designation	Supporting Staff
1	Dr. Muhammad Afzal Dr. Yasser Nissar Saif Ullah Muhammad Sufyan	Eye	Senior Consultant Ophthalmologist Optometrist Scientist Ophthalmic Technician	Muhammad Ajmal
2	Dr. Taj Naseem Sial Dr. Huma Khalid	Surgical OPD Mental Health Clinic	Consultant Surgeon WMO	Naeem Anjum
3	Dr. Baset Mahmood	Surgical OPD	Consultant Surgeon	Hafiz Naveed
4	Dr. Irum Afzal	OPD	Consultant Dermatologist	Muhammad Ejaz
5	Dr. Fatima Niazi Dr. Fatima Chishti	General OPD	SWMO WMO	Sajid Saeedi
6	Dr. Mahar Sajid Dr. Khawar Abbas	PEADS OPD	Medical Officer	Mazhar Abbas
8.	Dr. Wajeaha Ashiq	Gynae OPD	WMO	Sufiyan Alam

### CARDIAC CARE UNIT (CCU)

S. No.	Name	Designation	Shift
1	Dr. Salma Saeed	Consultant Cardiologist	Morning
2	Ishrat Bajwa	Charge Nurse	Morning
3	Sajjad Shah	Ward Servant	Morning
4	M. Khalid	Ward Servant	Morning
5	Shoukat Lal	Sanitary Worker	Morning
6	Shahbaz Shah	Driver	Morning

### DENTAL DEPARTMENT

S. No	Name	Designation	Shift
1.	Dr. Rashid Ghouri	Dental Surgeon	Morning
2.	Dr. Hamza Sohail	Dental Surgeon	Morning
3.	Umair Ahmed	Dental Technologist	<b>Evening</b>
4.	Muhammad Safdar	Senior Dental Technician	<b>Evening</b>
5.	Muhammad Imran Arshad	Dental Technician	Morning
6.	Muhammad Arif	Ward Servant	Morning
7.	Shahid Nazeer	Sanitary Worker	Morning

### PULMONOLOGY DEPARTMENT

S. No	Name	Designation	Shift
1	Dr. Sannia	T.B & Chest Specialist	Morning
2	Manzoor Ahmed	S.T.P	Morning
4	Muhammad Akram	Ward Servant	Morning

### ORTHOPEDICS DEPARTMENT

Sr. No	Name	Designation	Shift
1	Dr. M. Hamid Raza Shah Akif	Orthopedic Surgeon	Morning
2	Dr. Naeem Abbas	Orthopedic Surgeon	Morning
3	Muhammad Ateeq	OTA	Morning

### DIALYSIS DEPARTMENT

S. No	Name	Designation	Shift
1.	Dr. Fareed Qureshi	Medical Officer	Morning
2.	Shazia Kousar	Charge Nurse	Morning
3.	M. Shakeel Shaheen	J.T.P	Morning
4.	Aneesa Bukhari	Charge Nurse	<b>Evening</b>
5.	Imran Hussain	Sanitary Worker	<b>Evening</b>
6.	M. Ijaz Nawaz	Ward Servant	Morning

### NON-COMMUNICABLE DISEASES CLINIC (NCD)

Sr. No	Name	Designation	Shift
1.	Dr. Adnan Sarfaraz	Medical Officer	Morning
2.	Lubna Kousar	Charge Nurse	Morning
3.	Shabana Naz	Charge Nurse	Morning
4.	Abdul Ghaffar	Data Entry Operator	Morning
5.	Shamshad Bibi	Ward Servant	Morning
6.	Amir Shakeel	Ward Servant	Morning

### HEPATITIS CLINIC

S. No	Name	Designation	Shift
1	Dr. M. Abdul Rauf	Medical Officer	Morning
2	Salma Shahzadi	Charge Nurse	Morning
3	Asma Khadim	Naib Qasid	Morning
4	Zahid Farooq	Ward Servant	Morning

## EXPANDED PROGRAMME ON IMMUNIZATION (EPI)

S. No	Name	Designation	Shift
1.	Muneera Durani	LHV	Morning
2.	Tania Shakir	LHV	Morning
3.	M. Younas	Vaccinator	Evening
4.	Riffat Rohi	Female Vaccinator	Morning
5.	Indoor C/N (On Call)	Charge Nurse	Night

## MAIN PHARMACY STORE

S.No	Name	Designation	Shift
1.	Muhammad Shahzad	Pharmacist	Morning
2.	Husnain Haider	Male Nurse	Morning
3.	Jam Usman	Ward Servant	Morning
4.	Muhammad Saleem	Sanitary Worker	Morning

## OPD PHARMACY

S.NO	Name	Designation	Shift
1.	Hafiz Saad Ullah	Senior Pharmacy Technician	Morning
2.	Muhammad Asad	Dispenser	Morning
3.	Sajid Mehmood	Ward Servant	Morning
4.	Muhammad Usman	Ward Servant	Morning

## COD/IPD PHARMACY

S.No	Name	Designation	Shift	Day off
1.	<b>Ans Azam Goheer</b>	Pharmacist	Morning	Sunday
2.	<b>Aneela Tariq</b>	Charge Nurse	Morning	Sunday
	Shahid Lashari	Dawasaz		Monday
3.	<b>Ishrat Fatima</b>	Charge Nurse	Evening	Tuesday
	Inzamam Lashari	Driver		Friday
4.	<b>Kousar Bibi</b>	Charge Nurse	Night	Sunday
	Muhammad Ahmed	Sanitary Worker		Saturday

## RADIOLOGY DEPARTMENT

S.No	Name	Designation	Shift	Day Off	Reliever
1	Adnan Shabbir	Medical Imaging Technologist	Morning	Sunday	None
2	Salamat Ali	Technician R/G	Morning	Sunday	Nasir Mehmood
3	Nasir Mehmood	Junior Technician R/G	Morning	Friday	Salamat Ali
4	Riaz Ahmed	Baildar	Morning	Sunday	None
5	Hafiz M. Sajid	Junior Technician R/G	Evening	Monday	Nasir Mehmood
6	G. Murtaza Minhas	Junior Technician R/G	Night	Thursday	Nasir Mehmood

## SEHAT SAHULAT PROGRAMME (SSP)

S. No	Name	Designation	Shift
1	Shehla Munir	Charge Nurse	Morning
2	Shamshila Asghar	Charge Nurse	Evening

### LAB & BLOOD BANK DEPARTMENT(JULY-2023)

S. No	Name	Designation	Shift	Day Off	Reliever
1	Dr. Muneeba Rahman	Consultant Pathologist	Morning	Sunday	----
2	Ammara Nasir	Medical Lab Technologist	Morning	Sunday	----
3	Sh. Junaid Nizami	Medical Lab Technologist	Evening	Sunday	M. Abbas
4	M. Fayyaz Malik	Lab Technician	Morning	Sunday	Jaffer Hussain
5	Jaffer Hussain	Lab Technician	Morning	Wednesday	M. Abid
6	M. Abbas	Lab Technician	Evening	----	---
7	M. Saddam	Lab Technician	Night	----	Abid, Sohaib
8	M. Abid Ashraf	Lab Technician	Morning	Sunday	M. Shoaib
9	M. Bilal	Ward Servant	Morning	Sunday	M.Saddam
10	M. Shoaib	Lab Attendant	Morning	Sunday	Tanveer
11	Tanveer Abbas	Ward Servant	Morning	Sunday	Shoaib
<b>FRIDAY ROSTER</b>		07/07/2023	14/07/2023	21/07/2023	28/07/2023
12:00 p.m. to 02:00 p.m.		Malik Fayyaz	Jaffer Hussain	M. Abid	M. Tanveer

### PARCHI COUNTER/CENTRAL FEE COLLECTION

S.No	Name	Designation	Shift
1.	Jahanzeb Aslam (Central Fee Collection)	Driver	Morning
2.	Khuram Shehzad	Naib Qasid	Morning
3.	Mehmood Ul Hassan	Electrician	Morning
4.	Muhammad Aamir	Mesalchi	Morning
5.	Vikram Ram	SW	Morning
6.	Muhammad Asif	Naib Qasid	Morning
7.	Haleema Bibi	Ward Servant	Morning

### PRESCRIPTION MANAGEMENT INFORMATION SYSTEM (PMIS)

S.No	Name	Designation	Shift
1	Husnain Aziz	Chowkidar	Morning

### DUTY ROSTER OF GYNECOLOGISTS

S. No	Name	Designation	Indoor	OPD	OT	Supporting Staff
1	Dr. Asifa Shikrani	Gynecologist	Tue, Fri	Wed, Sat	Mon, Thu	Sufiyan Alam
2	Dr. Parveen Akhtar	Gynecologist	Mon, Thu	Tue, Fri	Wed, Sat	
3	Dr. Sana Shoukat	Gynecologist	Wed, Sat	Mon, Thu	Tue, Fri	

### WELL WOMEN CLINIC (WWC)

S. No	Name	Designation	Shift
1	Dr. Hafsa Ayub	WMO	Morning
2	Kiran Niaz	Charge Nurse	Morning
3	Muhammad Naeem	Naib Qasid	Morning

## CONSULTANTS ON-CALL ROSTER

Sr. No	Shift	General Surgeon	Orthopedic Surgeon	Ophthalmologist
1	Evening	Dr. Taj Naseem (Mon, Tue, Wed)	Dr. Naeem Abbas (Mon, Tue, Wed)	Dr. M. Afzal (Mon, Tue, Wed)
2	+ Night	Dr. Basit Mehmood (Thu, Fri, Sat)	Dr. Hamid Raza (Thu, Fri, Sat)	Dr. Yasir Nisar (Thu, Fri, Sat)

## OPERATION THEATER (OT) (JULY 2023 (MORNING))

S. No	Name	Designation	Shift
1.	Dr. Shahid Manzoor	Sr. Consultant Anesthetist	<b>Night</b>
2.	Dr. Diwan Irfan	Consultant Anesthetist	Morning
3.	Dr. Ehtesham ul Haq	Consultant Anesthetist	<b>Evening</b>
4.	Dr. Muhammad Afzal	Senior Consultant Ophthalmologist	Morning
5.	Dr. Yasir Nisar	Consultant Ophthalmologist	Morning
6.	Dr. Taj Naseem	Consultant Surgeon	Morning
7.	Dr. Baset Mahmood	Consultant Surgeon	Morning
8.	Dr. Asifa Shikrani	Consultant Gynecologist	Morning
9.	Dr. Parveen Akhtar	Consultant Gynecologist	Morning
10.	Dr. Sana Shoukat	Consultant Gynecologist	Morning
11.	Dr. M. Hamid Raza	Orthopedic Surgeon	Morning
12.	Dr. Naeem Abbas	Orthopedic Surgeon	Morning
13.	Dr. Husnain Haider	Medical Officer	Morning
14.	Asma Iqbal	O.T Technologist	Morning
15.	Jamshaid Iqbal	O.T Technologist	Morning
16.	Irum Tabassum	Charge Nurse	Morning
17.	Mehnaz Kiran	Charge Nurse	Morning
18.	Mehmood Alam	OTA	Morning
19.	M. Saad	OTA	Morning
20.	M. Shoaib	OTA	Morning
21.	Zahida Bibi	Ward Servant	Morning
22.	Muhammad Ramzan	Ward Servant	Morning
23.	Munawar Lal	Sanitary Worker	Morning

## OPERATION THEATER (OT) JULY 2023 (EVENING)

S. No	Name	Designation	Shift
1	<b>Dr. Sana Shoukat (On Call)</b> (01-06-2023 to 10-06-2023) <b>Dr. Parveen Akhtar (On Call)</b> (11-06-2023 to 20-06-2023) <b>Dr. Asifa Shikrani (On Call)</b> (21-06-2023 to 30-06-2023)	Consultant Gynecologist	Evening
2	Dr. Ehtesham ul Haq	Consultant Anesthetist	Evening
3	Indoor Staff	Charge Nurse	Evening
4	Muhammad Majid	OTA	Evening

### **ONCALL OPERATION THEATER (OT) JULY 2023 (NIGHT)**

Sr. No	Name	Designation	Shift	
1	Dr. Sana Shoukat (On Call) (01-06-2023 to 10-06-2023) Dr. Parveen Akhtar (On Call) (11-06-2023 to 20-06-2023) Dr. Asifa Shikrani (On Call) (21-06-2023 to 30-06-2023)	Consultant Gynecologist	Night	
2	Dr. Shahid Manzoor	Sr. Consultant Anesthetist	Night	Sunday (OnCall)
3	Charge Nurse from Indoor	Charge Nurse	Night	
4	Muhammad Majid	OTA	Night	
5	Basheer Ahmed	Cook	Night	

### **EMERGENCY DEPARTMENT (COD), MORNING, JULY 2023**

S. No.	Name	Designation	Day Off
1.	Dr. Fareed Qureshi (MLC 01-07-23 to 10-07-23)	Medical Officer	Wednesday
2.	Dr. Hamza Usman (MLC 11-07-23 to 20-07-23)	Medical Officer	Thursday
3.	Dr. Saroosh Ghani (MLC 21-07-23 to 31-07-23)	Medical Officer	Friday
4.	Aneela Tariq (Expense + Pharmacy)	Charge Nurse	Sunday
5.	Rubab Bukhari (Ward)	Charge Nurse	Thursday
6.	Faima Khan (ICU)	Charge Nurse	Tuesday
7.	Umama Lashari (Ward)	Charge Nurse	Monday
8.	Aneela Nadir (Ward)	Charge Nurse	Sunday
9.	Kainaat Shahzadi (Reliever)	Charge Nurse	-----
10.	Shamsheer Hyder	Dispenser	Sunday
11.	Sarfaraz Wazir	Dispenser	Friday
12.	Tahir Bashir	Ward Servant	Saturday
13.	Rehana Kousar	Ward Servant	Sunday
14.	Abdul Manan	Driver	Thursday
15.	Abdul Baseer (Parchi) (Zakriya Reliever)	FIF	Sunday
16.	Karan	Sanitary Worker	Friday

### **EMERGENCY DEPARTMENT (COD), EVENING, JULY 2023**

Sr. No	Name	Designation	Day Off
1.	Dr. Talha Amin (MLC 01-07-23 to 15-07-23)	Medical Officer	Friday
2.	Dr. Usama Nadeem	Medical Officer	Tuesday
3.	Dr. Hassan Raza (MLC 16-07-23 to 31-07-23)	Medical Officer	Sunday
4.	Ghazal Muneer (ICU)	Charge Nurse	Sunday
5.	Areeba Bibi (ICU)	Charge Nurse	Wednesday
6.	Raheela Arshad (Ward)	Charge Nurse	Thursday
7.	Irum Sattar (Ward)	Charge Nurse	Saturday
8.	Ayesha Saeed	Charge Nurse	Friday
9.	Muhammad Naeem	Dispenser	Sunday
10.	Muhammad Majid (OT & COD)	OTA	Friday
11.	Sumaira Bibi	Water Carrier	Saturday
12.	Muhammad Azam	Sanitary Worker	Sunday
13.	Muhammad Kamran (Zakria Reliever)	FIF	Friday
14.	Muhammad Arshad	Sanitary Worker	Thursday

### EMERGENCY DEPARTMENT (COD), NIGHT, JULY 2023

Sr. No	Name	Designation	Day Off
1.	Dr. Muhammad Asif (MLC 01-07-23 to 15-07-23)	Medical Officer	----
2.	Dr. Faisal Aslam (MLC 01-07-23 to 15-07-23)	Medical Officer	----
3.	Dr. Arslan Haider (MLC 15-07-23 to 31-07-23)	Medical officer	----
4.	Dr. Ejaz Ashraf (MLC 15-07-23 to 31-07-23)	Medical officer	----
5.	Sidra Nadeem (ICU)	Charge Nurse	Tuesday
6.	Noreen Munawar (ICU)	Charge Nurse	Wednesday
7.	Zoya Khan (Ward)	Charge Nurse	Saturday
8.	Sana Samreen (Ward)	Charge Nurse	Friday
9.	Niaz Shah	Dispenser	Friday
10.	Muhammad Azha (OT & COD)	OTA	Saturday
11.	Muhammad Ayaz	Sanitary Worker	Thursday
12.	Raja Hassan	Chowkidar	Monday
13.	Shahid Anjum	Chowkidar	Tuesday

### INDOOR PATIENT DEPARTMENT (IPD), MORNING, JULY 2023

S. No.	Name	Designation	Day Off
1.	Dr. Shagufta Nazar (MLC 01-07-23 to 15-07-23)	WMO	Friday
2.	Dr. Farkhanda Shahbaz (MLC 16-07-23 to 31-07-23)	WMO	Wednesday
3.	Shamshad Akhtar	Head Nurse	Sunday
4.	Saima Khan (Expense)	Charge Nurse	Sunday
5.	Sumaira Akhtar (Labour Room)	Charge Nurse	Sunday
6.	Rabia Ashiq	Charge Nurse	Tuesday
7.	Nida Kanwal	Charge Nurse	Thursday
8.	Aqdas Rana	Charge Nurse	Sunday
9.	Fatima Iqbal (Night Reliever)	Charge Nurse	Sunday
10.	Mukhtair Khatoon (Labour Room)	Dai	Sunday
11.	Saba Imran	Sanitary Worker	
12.	Tasleem Attaria	Sanitary Worker	Thursday
13.	Lal Mai	Ward Aya	Saturday
14.	Ghulam Sabtain	Ward Servant	Sunday
15.	Yasir Ali	Sanitary Worker	Tuesday

### INDOOR PATIENT DEPARTMENT (IPD), EVENING, JULY 2023

S. No.	Name	Designation	Day Off
1.	Dr. Nadia Sahar (MLC 01-07-23 to 15-07-23)	WMO	Friday
2.	Dr. Nageen Akmal (MLC 16-07-23 to 31-07-23)	WMO	Saturday
3.	Tahira Jaffir	Charge Nurse	Sunday
4.	Aymen Lashari	Charge Nurse	Tuesday
5.	Aqsa Batool	Charge Nurse	Friday
6.	Afshan Tahir	Ward Servant	Thursday
7.	Iqra	Sanitary Worker	Sunday
8.	Afzal Zafer	Sanitary Worker	Tuesday

### INDOOR PATIENT DEPARTMENT (IPD), NIGHT, JULY 2023

S. No.	Name	Designation	Day Off
1.	Dr. Hamna Rauf (MLC 01-07-23 to 15-07-23)	WMO	---
2.	Dr. Maleeha Irfan Mueed (MLC 01-07-23 to 31-07-23)	WMO	---
3.	Mehwish Batool (Labour Room)	Charge Nurse	Friday
4.	Robina Iqbal	Charge Nurse	Saturday
5.	Sofia Shoukat	Ward Servant	Friday
6.	Radha	Sanitary Worker	Sunday
7.	Basheer Ahmed	Cook	Sunday
8.	Ibrar (Relieve COD Pharmacy)	Sanitary Worker	Monday



**Note: Indoor WMOs will conduct MLC and Postmortem of Females**

Indoor WMOs will perform duties in Labor Room and Ward on alternate basis

**NOTE:** It is requested to all on-call Officers & Officials kindly verify your mobile numbers and mobiles numbers should be switched-on 24/7.

1. All officers / officials should be in proper uniform otherwise he/she will be considered absent from duty.
2. Functionality of all the instruments/equipment's of all departments is responsibility of shift in charge. In case of any problem then written application to concern department/Shift DMS.
3. All the notice boards of cleanliness, record etc. should be properly filled. In case of any negligence the staff nurse will be responsible.
4. Hospital Pharmacist is responsible for availability of all the necessary medicine, Date of expiry or any medicine shortage.
5. All kinds of leave must be sanctioned through the proper channel and not via text or phone.
6. The Evening round of all the consultants is compulsory.
7. Casual Leaves should be put to the office at least one day before with proper forwarding and leave balance. Casual Leave can only be availed after approval of Medical Superintendent.
8. Day off will not be exchanged in any case.
9. Employee noting the duty of colleague will perform his/her leave in addition to his own duties and will not be allowed to leave the station or will claim day off.
10. Casual Leave will not be granted with day off. In case of casual leave with day off, day off will be counted in casual leave balance.

  
MEDICAL SUPERINTENDENT  
THQ HOSPITAL AHMADPUR EAST