

THQ HOSPITAL AHMADPUR EAST

DUTY ROSTER FOR THE MONTH OF SEPTEMBER 2023



ADMINISTRATION DEPARTMENT

S.No.	Name	Designation	Supporting Staff
1	Dr. Muhammad Arif Gouri	Medical Superintendent	Faiz Rasool M. Waseem Muhammad Usman
2	Sarfraz ul Hassan Salman Safdar	Admin Officer/Finance Officer Assistant Admin Officer (Evening)	Muhammad Adnan
3	Mujahid Irshad	Quality Assurance Officer	Amir Shakeel
4	Sohaib Saleem	Procurement Officer/ Logistics Officer	
5	Tauqeer Gul Lashari	HR & Legal Officer/ Assistant Admin Officer	
6	Zaheer ud Din Shehla Arshad Syed Sardar Ali Shah Azeem Asghar	IT & Statistical Officer Statistical Assistant DEO Computer Operator	

OUT PATIENT DEPARTMENT (OPD)

S.No	Name	Department	Designation	Supporting Staff
1	Dr. Muhammad Afzal Dr. Yasser Nissar Saif Ullah Muhammad Sufyan	Eye	Senior Consultant Ophthalmologist Optometrist Scientist Ophthalmic Technician	Raja Hassan
2	Dr. Taj Naseem Sial Dr. Huma Khalid	Surgical OPD Mental Health Clinic	Consultant Surgeon	Hafiz Naveed
3	Dr. Baset Mahmood	Surgical OPD	Consultant Surgeon	
4	Dr. Irum Afzal	OPD	Consultant Dermatologist	Muhammad Ejaz
5	Dr. Fatima Niazi	General OPD	SWMO	Sajid Saeedi
6	Dr. Mahar Sajid Dr. Khawar Abbas	PEADS OPD	Medical Officer	Mazhar Abbas
7	Dr. Parveen Akhtar Dr. Sana Shoukat Dr. Faiqa Batool	Gynae OPD	Consultant Gynecologist WMO	Sumaira Bibi

CARDIAC CARE UNIT (CCU)

S. No.	Name	Designation	Shift
1	Dr. Salma Saeed	Consultant Cardiologist	Morning
2	Ishrat Bajwa	Charge Nurse	Morning
3	Sajjad Shah	Ward Servant	Morning
4	M. Khalid	Ward Servant	Morning

DENTAL DEPARTMENT

S. No	Name	Designation	Shift
1.	Dr. Rashid Ghouri	Dental Surgeon	Morning
2.	Dr. Hamza Sohail	Dental Surgeon	Morning
3.	Umair Ahmed	Dental Technologist	Evening
4.	Muhammad Safdar	Senior Dental Technician	Evening
5.	Muhammad Imran Arshad	Dental Technician	Morning
6.	Muhammad Arif	Ward Servant	Morning
7.	Shahid Nazeer	Sanitary Worker	Morning

PULMONOLOGY DEPARTMENT

S. No	Name	Designation	Shift
1	Dr. Sannia Umer	T.B & Chest Specialist	Morning
2	Manzoor Ahmed	S.T.P	Morning
4	Muhammad Akram	Ward Servant	Morning

ORTHOPEDICS DEPARTMENT

Sr. No	Name	Designation	Shift
1	Dr. M. Hamid Raza Shah Akif	Orthopedic Surgeon	Morning
2	Dr. Naeem Abbas	Orthopedic Surgeon	Morning
3	Muhammad Shoaib	OTA	Morning

DIALYSIS DEPARTMENT

S. No	Name	Designation	Shift
1.	Dr. Talha Amin	Medical Officer	Morning
2.	Shazia Kousar	Charge Nurse	Morning
3.	M. Shakeel Shaheen	J.T.P	Morning
4.	Aneesa Bukhari	Charge Nurse	Evening
5.	Imran Hussain	Sanitary Worker	Evening
6.	M. Ayyaz	Sanitary Worker	Morning

NON-COMMUNICABLE DISEASES CLINIC (NCD)

Sr. No	Name	Designation	Shift
1.	Dr. Adnan Sarfaraz	Medical Officer	Morning
2.	Lubna Kousar	Charge Nurse	Morning
3.	Shazia Sadiq	Mid-Wife	Morning
4.	Abdul Ghaffar	Data Entry Operator	Morning
5.	Shamshad Bibi	Ward Servant	Morning

HEPATITIS CLINIC

S. No	Name	Designation	Shift
1	Dr. M. Abdul Rauf	Medical Officer	Morning
2	Salma Shahzadi	Charge Nurse	Morning
3	Asma Khadim	Naib Qasid	Morning
4	Zahid Farooq	Ward Servant	Morning

DUTY ROSTER OF GYNECOLOGISTS

S. No	Name	Designation	OPD	OT	Supporting Staff
1	Dr. Parveen Akhtar	Gynecologist	Tue, Thu, Sat	Monday, Wed, Fri	Sumaira Bibi
2	Dr. Sana Shaukat	Gynecologist	Monday, Wed, Fri	Tue, Thu, Sat	
3.	Noreen Munawar	Charge Nurse	OPD		

EXPANDED PROGRAMME ON IMMUNIZATION (EPI)

S. No	Name	Designation	Shift
1.	Muneera Durrani	LHV	Morning
2.	Tania Shakir	LHV	Evening
3.	M. Younas	Vaccinator	Morning
4.	Riffat Rohi (Evening Reliever)	Female Vaccinator	Morning
5.	Indoor C/N (On Call)	Charge Nurse	Night

MAIN PHARMACY STORE

S. No	Name	Designation	Shift
1.	Muhammad Shahzad	Pharmacist	Morning
2.	Husnain Haider	Male Nurse	Morning
3.	Jam Usman	Ward Servant	Morning
4.	Muhammad Saleem	Sanitary Worker	Morning

OPD PHARMACY

S.NO	Name	Designation	Shift
1.	Hafiz Saad Ullah	Senior Pharmacy Technician	Morning
2.	Sarfaraz Wazir	Dispenser	Morning
3.	Muhammad Usman	Ward Servant	Morning
4.	Sajid Mehmood	Ward Servant	Morning

COD/IPD PHARMACY

S. No	Name	Designation	Shift	Day off
1.	Ans Azam Goheer	Pharmacist	Morning	Sunday
2.	Aneela Tariq	Charge Nurse	Morning	Sunday
	Shahid Lashari	Dawasaz		Monday
3.	Umama Mehboob	Charge Nurse	Evening	Friday
	Muhammad Arshad	Sanitary Worker		Thursday
4.	Rabia Ashiq	Charge Nurse	Night	Monday
	Muhammad Ahmed	Sanitary Worker		Saturday

Note: COD Pharmacy Staff shall relieve in COD Wards

RADIOLOGY DEPARTMENT

S.No	Name	Designation	Shift	Day Off	Reliever
1.	Dr. Sana Ashraf	Consultant Radiologist	Morning	Sunday	None
2.	Adnan Shabbir	MIT	Morning	Sunday	None
3.	Salamat Ali	Technician R/G	Morning	Sunday	G.M. Minhas
4.	G.M. Minhas	Junior Technician R/G	Morning	Wednesday	Salamat Ali
5.	Nasir Mehmood	Junior Technician R/G	Evening	Friday	G.M. Minhas
6.	Hafiz Sajid	Junior Technician R/G	Night	Tuesday	G.M. Minhas
7.	Naeem Anjum	Chowkidar	Morning	Sunday	None
8.	M. Riaz	Baildar	Morning	Sunday	None

WELL WOMEN CLINIC (WWC)

S. No	Name	Designation	Shift
1.	Dr. Asifa Shikrani	Consultant Gynecologist	Morning
2.	Dr. Hafsa Ayub	Women Medical Officer	Morning
3.	Kiran Niaz	Charge Nurse	Morning
4.	Muhammad Naeem	Naib Qasid	Morning

LAB & BLOOD BANK DEPARTMENT (SEPTEMBER 2023)

S. No	Name	Designation	Shift	Day Off	Reliever	
1	Dr. Muneeba Rahman	Consultant Pathologist	Morning	Sunday	----	
2	Ammara Nasir	Medical Lab Technologist	Morning	Sunday	----	
3	Sh. Junaid Nizami	Medical Lab Technologist	Evening	Sunday	M. Abbas	
4	M. Fayyaz Malik	Lab Technician	Morning	Sunday	Jaffer Hussain	
5	Jaffar Hussain	Lab Technician	Morning	Wednesday	M. Abid	
6	M. Abbas	Lab Technician	Evening	----	---	
7	M. Saddam	Lab Technician	Morning	-----	Sohaib	
8	M. Abid Ashraf	Lab Technician	Morning	Wednesday	M. Shoaib	
9	M. Bilal	Ward Servant	Morning	Sunday	M. Saddam	
10	M. Shoaib	Lab Attendant	Night	Sunday	M. Saddam	
11	Tanveer Abbas	Ward Servant	Morning	Sunday	M. Saddam	
FRIDAY ROSTER		01/09/2023	08/09/2023	15/09/2023	22/09/2023	29/09/2023
12:00 p.m. to 02:00 p.m.	Fayyaz Malik	Jaffer Hussain	M. Abid	M. Shoaib	M. Tanveer	

PARCHI COUNTER/CENTRAL FEE COLLECTION

S. No	Name	Designation	Shift
1.	Jahanzeb Aslam (Central Fee Collection)	Driver	Morning
2.	Khuram Shehzad	Naib Qasid	Morning
3.	Mehmood Ul Hassan	Electrician	Morning
4.	Muhammad Asif	Naib Qasid	Morning
5.	Muhammad Amir	Masalchie	Morning
6.	Husnain Aziz	Chowkidar	Morning
7.	Haleema Bibi	Ward Servant	Morning
8.	Inzamam Lashari	Driver	Morning
9.	Vikram	Sanitary Worker	Morning

CONSULTANTS ON-CALL ROSTER

Sr. No	Shift	General Surgeon	Orthopedic Surgeon	Ophthalmologist
1	Evening + Night	Dr. Taj Naseem (Mon, Tue, Wed)	Dr. Naeem Abbas (Mon, Tue, Wed)	Dr. M. Afzal (Mon, Tue, Wed)
2		Dr. Basit Mehmood (Thu, Fri, Sat)	Dr. Hamid Raza (Thu, Fri, Sat)	Dr. Yasir Nisar (Thu, Fri, Sat)

SUNDAY OT ROSTER

S. No	Gynecologist	Anesthetist	OTA
1	Dr. Sana Shoukat	Dr. Shahid Manzoor	Azhar
2	Dr. Sana Shoukat	Dr. Shahid Manzoor	Majid
3	Dr. Asifa Shikrani	Dr. Shahid Manzoor	Ateeq
4	Dr. Parveen Shahid	Dr. Shahid Manzoor	Saad

OPERATION THEATER (OT) (SEPTEMBER 2023 (MORNING))

S. No	Name	Designation	Shift
1.	Dr. Shahid Manzoor	Sr. Consultant Anesthetist	Night
2.	Dr. Diwan Irfan	Consultant Anesthetist	Morning
3.	Dr. Ehtesham ul Haq	Consultant Anesthetist	Evening
4.	Dr. Muhammad Afzal	Senior Consultant Ophthalmologist	Morning
5.	Dr. Yasir Nisar	Consultant Ophthalmologist	Morning
6.	Dr. Taj Naseem	Consultant Surgeon	Morning
7.	Dr. Baset Mahmood	Consultant Surgeon	Morning
8.	Dr. Parveen Akhtar	Consultant Gynecologist	Morning
9.	Dr. Sana Shaukat	Consultant Gynecologist	Morning
10.	Dr. M. Hamid Raza	Orthopedic Surgeon	Morning
11.	Dr. Naeem Abbas	Orthopedic Surgeon	Morning
12.	Dr. Haider Ali	Medical Officer	Morning
13.	Asma Iqbal	O.T Technologist	Evening
14.	Jamshaid Iqbal	O.T Technologist	Morning
15.	Robeena Iqbal	Charge Nurse	Morning
16.	Mehnaz Kiran	Charge Nurse	Morning
17.	Mehmood Alam	OTA	Morning
18.	Muhammad Ateeq	OTA	Morning
19.	M. Shoaib	OTA	Morning
20.	Zahida Bibi	Ward Servant	Morning
21.	Muhammad Ramzan	Ward Servant	Morning
22.	Munawar Lal	Sanitary Worker	Morning

OPERATION THEATER (OT) SEPTEMBER 2023 (EVENING)

S. No	Name	Designation	Shift	Day Off
1	Dr. Asifa Shikrani (On Call)	Consultant Gynecologist	Evening	-----
2	Dr. Ehtesham ul Haq	Consultant Anesthetist	Evening	Sunday (OnCall Dr. Diwan)
3	Shamshila Asghar	Charge Nurse	Evening	Sunday Indoor Staff
4	Muhammad Majid	OTA	Evening	On Call Ateeq OTA

ONCALL OPERATION THEATER (OT) SEPTEMBER 2023 (NIGHT)

Sr. No	Name	Designation	Shift	
1	Dr. Sana Shoukat (On Call) (01-09-2023 to 15-09-2023) Dr. Parveen Akhtar (On Call) (16-09-2023 to 31-09-2023)	Consultant Gynecologist	Night	
2	Dr. Shahid Manzoor	Sr. Consultant Anesthetist	Night	Sunday (On Call) Dr. Diwan Irfan
3	Charge Nurse from Indoor	Charge Nurse	Night	
4	M. Azhar	OTA	Night	M. Ateeq (on Call)
5	Basheer Ahmed	Cook	Night	

EMERGENCY DEPARTMENT (COD), MORNING, SEPTEMBER 2023

S. No.	Name	Designation	Day Off
1.	Dr. Haider Ali (MLC 01-09-23 to 15-09-23)	Medical Officer	Friday
2.	Dr. Hamza Usman (MLC 16-09-23 to 30-09-23)	Medical Officer	Wednesday
3.	Shazia Malik	Head Nurse	Sunday
4.	Aneela Tariq (Expense + Pharmacy)	Charge Nurse	Sunday
5.	Shabana Naz (ICU)	Charge Nurse	Saturday
6.	Zoya Khan (ICU)	Charge Nurse	Sunday
7.	Kousar Bibi (Female Ward)	Charge Nurse	Tuesday
8.	Sidra Nadeem (Male Ward)	Charge Nurse	Monday
9.	Shamsheer Hyder	Dispenser	Sunday
10.	Muhammad Asad	Dispenser	Saturday
11.	Shabana Nazli	Dispenser	Wednesday
12.	Tahir Bashir	Ward Servant	Friday
13.	Shoukat Lal	Sanitary Worker	Tuesday
14.	Abdul Manan	Driver	Thursday
15.	M. Ijaz Nawaz	Ward Servant	Sunday
16.	Abdul Baseer	FIF	Sunday

EMERGENCY DEPARTMENT (COD), EVENING, SEPTEMBER 2023

Sr. No	Name	Designation	Day Off
1.	Dr. Hassan Raza (MLC 01-09-23 to 10-09-23)	Medical Officer	Friday
2.	Dr. Muhammad Asif (MLC 11-09-23 to 30-09-23)	Medical Officer	Wednesday
3.	Dr. Abdullah Ayub	Medical Officer	Saturday
4.	Umama Mehboob (Pharmacy)	Charge Nurse	Friday
5.	Raheela Arshad (ICU)	Charge Nurse	Sunday
6.	Sana Samreen (ICU)	Charge Nurse	Wednesday
7.	Fatima Iqbal (Female Ward)	Charge Nurse	Monday
8.	Kainaat Shehzadi (Male Ward)	Charge Nurse	Saturday
9.	Irum Sattar (Ward)	Charge Nurse	Thursday
10.	Muhammad Saad	OTA	Tuesday
11.	Niaz Shah	Dispenser	Saturday
12.	Muhammad Majid (OT & COD)	OTA	Sunday
13.	Muhammad Azam (Night Reliever)	Sanitary Worker	Wednesday
14.	M. Kamran (Parchi)	FIF	Friday
15.	M. Rashid	Ward Servant	Thursday

EMERGENCY DEPARTMENT (COD), NIGHT, SEPTEMBER 2023

Sr. #	Name	Designation	Day Off
1.	Dr. Arslan Haider (MLC 01-09-23 to 15-09-23)	Medical Officer	----
2.	Dr. Fareed Qureshi (MLC 15-09-23 to 31-09-23)	Medical officer	----
3.	Dr. Ejaz Ashraf (MLC 15-09-23 to 31-09-23)	Medical officer	----
4.	Dr. Faisal Aslam (MLC 15-09-23 to 31-09-23)	Medical Officer	----
5.	Rabia Ashiq (Pharmacy)	Charge Nurse	Monday
6.	Irum Tabassum (ICU)	Charge Nurse	Sunday
7.	Parveen Ameer (ICU)	Charge Nurse	Saturday
8.	Ishrat Fatima (Male Ward)	Charge Nurse	Wednesday
9.	Ghazal Munir (Female Ward)	Charge Nurse	Thursday
10.	Muhammad Naeem	Dispenser	Tuesday
11.	Muhammad Azhar	OTA	Thursday
12.	Shahid Anjum (Parchi Counter)	Chowkidar	Saturday
13.	M. Ibrar (Parchi Counter)	Sanitary Worker	Friday
14.	Karan	Sanitary Worker	Tuesday

INDOOR PATIENT DEPARTMENT (IPD), MORNING, SEPTEMBER 2023

S. No.	Name	Designation	Day Off
1.	Dr. Shagufta Nazar (MLC 01-09-23 to 15-09-23)	WMO	Friday
2.	Dr. Hamna Rauf (MLC 16-09-23 to 30-09-23)	WMO	Wednesday
3.	Shamshad Akhtar	Head Nurse	Sunday
4.	Saima Khan (Expense)	Charge Nurse	Sunday
5.	Sumaira Akhtar	Charge Nurse	Wednesday
6.	Aqdas Rana (Labour Room)	Charge Nurse	Tuesday
7.	Ayesha Saeed	Charge Nurse	Saturday
8.	Mehwish Batool (SSP + Indoor)	Charge Nurse	Sunday
9.	Nida Kanwal	Charge Nurse	Sunday
10.	Mukhtair Khatoon (Labour Room)	Dai	Sunday
11.	Afshan Tahir	Ward Servant	Sunday
12.	Sofia (Reliever)	Ward Aya	Saturday
13.	Ghulam Sabtain	Ward Servant	Sunday
14.	Yasir Ali	Sanitary Worker	Tuesday

INDOOR PATIENT DEPARTMENT (IPD), EVENING, SEPTEMBER 2023

S. No.	Name	Designation	Day Off
1.	Dr. Nadia Sahar (MLC 01-09-23 to 15-09-23)	WMO	Sunday
2.	Dr. Fatima Chishti (MLC 16-09-23 to 31-09-23)	WMO	Saturday
3.	Tahira Jaffir	Charge Nurse	Wednesday
4.	Faima Khan	Charge Nurse	Saturday
5.	Aneela Nadir	Charge Nurse	Sunday
6.	Areeba Bibi	Charge Nurse	Tuesday
7.	Shamshila Asghar (OT + SSP)	Charge Nurse	Sunday
8.	Iqra	Sanitary Worker	Sunday
9.	Lal Mai	Sanitary Worker	Thursday
10.	Afzal Zafer	Sanitary Worker	Tuesday

INDOOR PATIENT DEPARTMENT (IPD), NIGHT, SEPTEMBER 2023

S. No.	Name	Designation	Day Off
1.	Dr. Maliha Irfan (MLC 01-09-23 to 31-09-23)	WMO	---
2.	Dr. Wajeeha Ashiq (MLC 01-09-23 to 31-09-23)	WMO	---
3.	Shehla Munir (Labour Room)	Charge Nurse	Friday
4.	Rubab Bukhari	Charge Nurse	Wednesday
5.	Ayman Lashari	Charge Nurse	Sunday
6.	Rehana Kousar	Ward Servant	Thursday
7.	Lal Mai	Ward Aya	Monday
8.	Radha	Sanitary Worker	Sunday
9.	Basheer Ahmed (ibrar Reliever)	Cook	Sunday

Note: Indoor WMOs will conduct MLC and Postmortem of Females

Indoor WMOs will perform duties in Labor Room and Ward on alternate basis

NOTE: It is requested to all on-call Officers & Officials kindly verify your mobile numbers and mobiles numbers should be switched-on 24/7.

1. All officers / officials should be in proper uniform otherwise he/she will be considered absent from duty.

2. Functionality of all the instruments/equipment's of all departments is responsibility of shift in charge. In case of any problem then written application to concern department/Shift DMS.
3. All the notice boards of cleanliness, record etc. should be properly filled. In case of any negligence the staff nurse will be responsible.
4. Hospital Pharmacist is responsible for availability of all the necessary medicine, Date of expiry or any medicine shortage.
5. **All kinds of leave must be sanctioned through the proper channel and not via text or phone.**
6. The Evening round of all the consultants is compulsory.
7. **Casual Leaves should be put to the office at least one day before with proper forwarding and leave balance. Casual Leave can only be availed after approval of Medical Superintendent.**
8. Day off will not be exchanged in any case.
9. Employee noting the duty of colleague will perform his/her leave in addition to his own duties and will not be allowed to leave the station or will claim day off.
10. Casual Leave will not be granted with day off. In case of casual leave with day off, day off will be counted in casual leave balance.


MEDICAL SUPERINTENDENT
THQ HOSPITAL AHMADPUR EAST

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